

December 15, 2009

Roanoke Town Council Meeting Minutes

The Pledge of Allegiance was recited and the Roanoke Town Council convened on Tuesday, December 15, 2009 at 7:00 P.M. at the Town Hall in accordance with this Council's rules and applicable laws. Those present from the Council were President John Stoeckley, Vice President Troy Karshner, Councilman Brian Young, and Councilwoman Ann O'Briant. Councilman Nick Altman was not present. Also in attendance were Asst. Town Superintendent John Hitzemann, Fire Chief Chad Taylor, Marshal Kip Rupert and JoAnne Kirchner, Clerk/Treasurer.

Councilwoman O'Briant moved to approve the minutes of the regular Council meeting of December 1, 2009 with one name amendments. Vice President Karshner seconded and the motion was approved with President Stoeckley and Councilman Young both abstaining.

Roanoke Chamber member Mr. John Nelson was present requesting permission for specific street closures for the 1st Annual Discover Roanoke 10K / 5K / Run / Walk on Saturday, April 17th, 2010 at 9:00 A.M. John presented a written four (4) page proposal (copy on file at the Clerk/Treasurer's office) with pictures of the route and detailed rules. After consideration the Council granted the request by consensus, requesting that the Police and Utility departments work with the Chamber to position barricades, and street guards as needed.

President Stoeckley next opened the two (2) bids for the Town of Roanoke property, liability and worker's compensation insurance coverages that will expire on January 15, 2010. Those submitted were IMG (Insurance Management Group) for \$27,274 and Mettler Insurance for \$32,699, copies on file in the Clerk/Treasurer's office. President Stoeckley will review and compare the submissions over the holidays and lead the discussion and award of the contract at the January 5, 2010 regular Council meeting.

Mr. Nate Schacht, Director of the Department of Community Development and Mr. Bryn Keplinger, Asst. Director of the Department were present to review and answer all questions regarding proposed Ordinance 2009-4: Ordinance to Amend Section 360 of the Town of Roanoke Zoning Ordinance Fees. After lengthy discussion and consideration, Vice President Karshner moved to table the issue and to schedule a Special Town Council Meeting for Tuesday, December 22, 2009 at 7:00 P.M. to finalize their decision, as well as discuss any other business deemed necessary. Councilman Young seconded and the motion was approved unanimously. JoAnne would appropriately advertise the meeting.

Clerk/Treasurer JoAnne Kirchner next directed Council's attention to the change order from the Canal Street Improvements Phase II for a net increase of \$2,935.49. Description of the change order and reasons for the order were detailed in the document, copy on file in the Clerk/Treasurer's office. After review, Vice President Karshner moved to approve the change order as written. President Stoeckley seconded and the motion was approved

unanimously.

The Council next reviewed proposed Salary Ordinance 2009-6 for Elected Officials, 2010. After consideration Vice President Karshner moved to adopt the Ordinance as written. Councilman Young seconded and the motion was unanimously approved.

The Council next reviewed proposed Salary Ordinance 2009-7 for Town Employees, 2010. After consideration Vice President Karshner moved to adopt the Ordinance as written. Councilman Young seconded and the motion was unanimously approved.

Fire Chief Taylor distributed the November fire department runs report, (copy on file in the Clerk/Treasurer's office) and presented the results of the department officer elections for 2010, with Chief Taylor again being re-elected. He informed the Council that Saturday, January 23rd was the proposed date for the second "live burn" training to another condemned home across Hwy. #24.

Marshal Rupert stated that the 2004 Crown Victoria, "Roanoke-2" was back in service. He also said that he and Detective Chris Newton from Huntington County Sheriff's Department had arrested the second suspect from the robbery of the Subway Store in Roanoke earlier in the year.

Asst. Utility Superintendent John Hitzemann gave the Utility report stating that the Main and Fourth Streets Project had been completed. A copy of the full utility report may be obtained from the utility garage during normal business hours.

Council next considered end of year proposed Resolution 2009-2, Appropriations Transfers, copy on file in the Clerk/Treasurer's office. After review from the Clerk/Treasurer JoAnne Kirchner, Councilman Young moved to adopt the resolution as written. Vice President Karshner seconded and the motion was unanimously approved.

Next Council considered end of year proposed Resolution 2009-3, Encumbrances from 2009 to 2010, copy on file in the Clerk/Treasurer's office. After review from Clerk/Treasurer JoAnne Kirchner, Councilman Young moved to adopt the resolution as written. Councilwoman O'Briant seconded and the motion was unanimously approved.

The Council next considered the proposed fire contracts for both Jackson and Union Townships for 2010, the amounts which had not changed from 2009, copies on file at the Clerk/Treasurer's office. Upon review, Councilman Young moved to adopt both contracts as written. Vice President Karshner seconded and the motion was unanimously approved.

President Stoeckley next stated that IDEM had informed by mail the Town, and all signed petitioners, against a Vera Bradley required wetlands renewal project close to the Roanoke Town limits, that the project had been approved. Due to the extreme potential for mosquito breeding, thus significant increased costs to the Town and residents in chemicals, nuisance and manpower, and

the fact that Vera Bradley is located in Allen County, not Huntington County, with alternate appropriate spaces available, John was requesting permission from the Council to appeal the decision with assistance of the Town attorney and to investigate and research additional non-administrative issues. This would need to be accomplished within the next few days due to deadline and John was requesting that Superintendent Swain meet with Attorney Hartburg the next day to discuss details. After discussion, Vice President Karshner moved to approve the appeal and costs. President Stoeckley seconded and the motion was approved unanimously. JoAnne then recommended encumbering the small remaining attorney fee dollars from 2009 into 2010 to hopefully cover the expense. The Council agreed by consensus and JoAnne would have that resolution ready for the December 22, 2009 Special Council Meeting.

Last on the agenda was the presentation of bills for payment. After review and questions answered, Councilman Young moved to pay the bills as listed on the allowance of claims payable vouchers for \$160,808.76. Vice President Karshner seconded and the motion was approved unanimously.

Councilman Young then moved to adjourn the meeting. Councilwoman O'Briant seconded and the motion was duly adopted.

Respectfully submitted,

JoAnne Kirchner, Clerk/Treasurer

Council Approve:
