

**Roanoke Town Council Minutes
January 6, 2009**

The Pledge of allegiance was recited and the Roanoke Town Council convened on Tuesday, January 6, 2009 at 7:00 P.M. at the Town Hall in accordance with this Council's rules and applicable laws. Those present from the Council were President John Stoeckley, Vice President Michelle Schwieterman, Councilman Brian Young, Councilman Troy Karshner and Councilman Nick Altman. Also present was Town Superintendent Paul Swain, Asst. Town Superintendent John Hitzemann, Fire Chief Chad Taylor, Marshal Kip Rupert and JoAnne Kirchner, Clerk/Treasurer.

Vice President Schwieterman moved to approve the minutes of the regular Council meeting of December 16, 2008 as written. Councilman Young seconded with one typo correction and the motion was approved unanimously with Councilman Altman abstaining.

Election of Council officers was next on the agenda. Vice President Schwieterman moved to nominate John Stoeckley again as President. Councilman Karshner seconded. As there were no further nominations for President, the motion was approved unanimously. Councilman Karshner then moved to nominate Michelle Schwieterman again as Vice President. Councilman Young seconded. As there were no further nominations for Vice President, the motion was approved unanimously.

President Stoeckley then named his recommendations for new department liaisons positions as follows: 1) Police, Nick Altman 2) Fire, Troy Karshner 3) Park/Library, Brian Young 4) Utilities, Michelle Schwieterman

Mr. Randy Pickard was again present asking to be reimbursed (up to a specific amount to be determined by the Council) for the plumbing work that needed to be done before the Town installed his new water/sewer meter following his recent sewer connection to the Town as demanded by the County Health Department. Significant discussion and consideration among the Council followed. Councilman Young then moved to reimburse plumbing expenses capped up to \$150, upon presentation of a receipt to the Clerk/Treasurer, from the eleven (11) ONLY designated property owners (list on file at the Clerk/Treasurer's office) that had been recently directed to tap into the Town sewer system by the Director of the County Health Department, Mr. Josh Williams. Councilman Altman seconded and the motion was approved 4-1 with Councilman Karshner voting "nay".

Mr. Jonathan Leist, Director of the Huntington County Solid Waste District was present to discuss alternatives to the recently discontinued recycling trailer at the Town parking lot on Third Street. After questions, it was determined that three (3) smaller co-mingled recycle dumpsters could be placed in Town and hauled three times a week. Superintendent Swain was to determine the placement of the bins and let the Clerk/Treasurer know before the next utility billing cycle (Jan. 15th) for a note to residents on the bills. There would no longer be a dumpster at the Town lot on Third St. Due to overloading, blowing of debris into resident yards, etc.

Superintendent Swain gave the utility report stating the department would be picking up limbs for several months. The sander had been repaired for about \$1,200.00, the salt & sand building had been finished with the siding completed, and he had removed all signs and posts from the “triangle” at the entrance to the Town at Locust drive per Vice President Schwieterman’s request and county ordinance. A wastewater plant “UV” light cleaning log was to be started on April 1, 2009, Paul was getting initial estimates for Locust Drive resurfacing and the employees were working inside the WWTP building. A full copy of the utility report may be obtained from the utility garage during normal business hours.

Fire Chief Taylor gave the fire report and stated the draft specifics for the compressor lease the department was working on was not yet finalized for Council consideration. There was discussion of at some point in time providing a better emergency shelter in the Town. Other options such as Crestview Middle School and the Coliseum in Fort Wayne seemed to be underused however during the recent ice storm and the local elementary school has no generator. Chad also thanked Councilman Young for hooking up a generator in the fire garage during the last power outage.

Marshal Rupert gave the police department report recommending Mrs. Lisa Lapsis, USAF Retired, as the most recent reserve addition. After reviewing her resume, Vice President Schwieterman moved to approve the reserve appointment. Councilman Young seconded and the motion was approved unanimously.

Marshal Rupert next asked the Council to consider looking into the Town buying into the PERF (Public Employee Retirement Fund) for the Town employees. An application needed to be filled out for the nine (9) qualifying individuals and a \$325.00 fee plus \$2.00 per person (18.00) submitted., totaling \$343.00. After discussion, Vice President Schwieterman moved to approve the application expense. Councilman Karshner seconded and the motion was approved unanimously. JoAnne & Kip would work together on the paperwork and submit before the February 1, 2009 deadline.

President Stoeckley stated that the local Chamber of Commerce had been drafting Town design guidelines and that Ms. Rose, a municipality consultant, would be present at the next meeting to review the suggestions for the Council.

President Stoeckley next suggested Councilman Young as the representative from Council for Region III-A. The Council agreed by consensus to the appointment.

Last on the agenda was the presentation of bills for payment. After consideration, Vice President Schwieterman moved to pay the bills for payment as listed on the allowance of claims payable vouchers in the amount of \$176,158.00. Councilman Young seconded and the motion was approved unanimously.

Councilman Young then moved to adjourn the meeting. Councilman Altman seconded and the motion was duly adopted.

Respectfully submitted,

JoAnne Kirchner, Clerk/Treasurer

Council Approve:
