

January 5, 2010

Roanoke Town Council Meeting Minutes

The Pledge of Allegiance was recited and the Roanoke Town Council convened on Tuesday, January 5, 2010 at 7:00 P.M. at the Town Hall in accordance with this Council's rules and applicable laws. Those present from the Council were John Stoeckley, Troy Karshner, Brian Young and Ann O'Briant. Nick Altman was not present. Also present were Marshal Kip Rupert, Town Superintendent Paul Swain, Asst. Town Superintendent John Hitzemann, Town Street/Utility employee Eric Parker, Fire Chief Chad Taylor and JoAnne Kirchner, Clerk/Treasurer.

Brian Young moved to approve the regular Council meeting minutes of December 15, 2009. Ann seconded and the motion was approved unanimously. Troy then moved to approve the December 22, 2009 Special Meeting minutes with a four word addition. Ann seconded and the motion was approved unanimously with Brian abstaining.

The Council next considered its officers for the 2010 year as follows: Troy moved to nominate John Stoeckley as Council President. Brian seconded and the motion was approved unanimously. Brian then moved to nominate Troy as Vice President. John seconded and the motion was approved unanimously. The Council decided by consensus to keep the liaisons to the various departments the same for the 2010 year as follows: 1) Police Department and Town Court, Councilman Nick Altman, 2) Fire Department, Vice President Troy Karshner 3) Utility Department, Councilwoman Ann O'Briant, 4) Park and Library, Councilman Brian Young.

Council next considered the two bids for the Town of Roanoke property, liability and worker's compensation insurance submitted at the previous meeting by Mettler Insurance and IMG, copies on file in the Clerk/Treasurer's office. After lengthy discussion and questions, Vice President Karshner moved to award the policies to Mettler Insurance, in spite of the price difference, due to continued good service and familiarity and annually lower rates for the past several years. Councilwoman O'Briant seconded and the motion was approved 3-1 with Councilman Young voting "nay". President Stoeckley stated that for the 2011 year, the Town needed to draft bid specifications for the policies so the rates could be compared more "apples to apples" in the future. He thanked Mr. Mason from IMG for his time and interest on behalf of the Council.

The Council then considered a change order from the Sanitary Sewer Rehabilitation Projects 2009 for a net increase of \$447.71, copy on file in the Clerk/Treasurer's office. After discussion, Councilman Young moved to approve the change order as presented. President Stoeckley seconded and the motion was approved unanimously.

Fire Chief Taylor stated things had "been quiet" and the scheduled second training burn across Hwy. #24 would only take place if the weather warmed up. He would keep the Council apprised. Paul Swain then complimented the department and First Responders on their professionalism and skill having

recently witnessed them on a personal level.

Marshal Rupert stated the department was ready to order the new police vehicle in the next few days and he would keep the Council informed on that process. A detailed police report for the month of December may be obtained from the Clerk/Treasurer's office.

Superintendent Swain stated the utility department had salt and sanded for several snow events, the sander chain had been repaired, the clarifier cable at the wastewater treatment plant had replaced, they needed a new blower at the WWTP which would cost \$2,000+ and they were waiting on parts to fix a 2" water main break at Third and Main Streets. A full utility report may be obtained from the utility garage during normal business hours.

After discussion regarding a potential fence between the property adjacent to the Roanoke Elementary School, Vice President Karshner moved to pay 1/3 of the quoted cost for a chain-link fence after Superintendent Swain posed the request to the property owner requesting his 1/3. President Stoeckley seconded and the motion was approved unanimously.

President Stoeckley updated the Council on the Vera Bradley "Notice of Prehearing Conference" set for Friday, January 8th at 11:30 A.M. at Columbia City, details on file at the Clerk/Treasurer's office. John stated that Town Engineer Andy Dodzik, Huntington County Surveyor Jay Poe, Town Attorney Michael Hartburg and he were meeting the following morning to discuss the prehearing conference. John encouraged all who could to attend the conference in support of the Town's position.

Vice President Karshner requested that Councilman Young ask Park Board President Barry Knuckles to put together bid specifications for all the Town Park mowing in 2010.

The Council again appointed Councilman Young as the Roanoke Council representative for the Region 3-A Board by consensus for the 2010 year.

Paul stated that the Huntington County solid Waste District was planning to place more recycling dumpsters across the highway due to increased recycling activity.

JoAnne then updated Council on the Huntington County Plan Commission Sign Ordinance 2009-4 that the Council had amended and forwarded to Director Nate Schacht and the Plan Commission. The Plan Commission would be meeting on Wednesday, January 13th at 7:00 P.M. in the GAR room at the Huntington County Courthouse to consider the amendment. Their options would be 1) Affirm/Agree, 2) Deny/Disagree and send the request back to the Council or 3) After consideration/Draft something totally different. John S., Troy K. and JoAnne were planning on going.

JoAnne stated she would be attending a seminar in Warsaw on Tuesday, January 26th for first time e-filing the Town's annual report and learning the new codes for that e-filing at a cost of \$40.00.

The Council set Tuesday, January 26th at 6:00 P.M. for a Special Meeting to review the Town's Design Review Process. JoAnne would appropriately advertise.

Last on the agenda was the presentation of bills for payment. After review, Vice President Karshner moved to pay the bills as listed on the allowance of claims payable vouchers for \$133,022.02. Councilwoman O'Briant seconded and the motion was approved unanimously.

Councilwoman O'Briant then moved to adjourn the meeting. Councilman Young seconded and the motion was duly adopted.

Respectfully submitted,

JoAnne Kirchner, Clerk/Treasurer

Council Approve:
